

**Minutes of the Trust Extraordinary Board Meeting held on 19th April 2011,
1.30pm at No 1 Arthouse Square, 61-69 Seel Street, Liverpool**

Present:

Mr G Ben-Tovim	Chair
Mr P Wadeson	Director of Finance & Business Mgt (representing the Chief Executive)
Mr G Bell	Non Executive Director
Dr S Rihani	Non Executive Director
Prof. M Williams	Non Executive Director
Mr K Smith	Non Executive Director
Mr D Antrobus	Non Executive Director
Dr P Grey	Director of Public Health
Mrs T Bennett	Director of Service Improvement/ Executive Nurse
Dr J Hussey	PEC Chair

In Attendance:

Mrs L Beavers	Director of Strategy & Delivery
Mr A Hull	Director of Stakeholder Engagement
Mr S Kalakeche	Director Integrated Adult Health & Social Care Commissioning
Mrs C Hill	Transition Project Director
Mr M Marsh	Chair of Liverpool LINK
Ms A Keenan	Staffside
Ms P Jones	Minutes

Apologies:

Mr D Campbell	Chief Executive
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Public: 0

044/11 Declarations of Interest

None declared.

GOVERNANCE

045/11 Establishment of Merseyside PCT Cluster

[22-11]

The Chair introduced the paper on the establishment of the Merseyside PCT Cluster noting that the meeting had been convened with the sole purpose of discussing and approving the development of the Merseyside PCT Cluster to which he had been appointed as Chair. The Chief Executive of Liverpool PCT had been appointed as Chief Executive and the Director of Finance & Business Management for Liverpool PCT had been appointed as Director of Finance.

These initial Cluster posts commence on 3rd May 2011 and the same paper was being discussed at the Boards of the other constituent PCTs. A detailed Scheme of Delegation between PCT Boards and the Cluster Board would be available for discussion and approval at the May 2011 Board meeting. The PCT Integrated Governance Committee would assist in this process.

The Director of Finance & Business Management presented the paper in more detail, highlighting:

- Four PCTs and Five Local Authorities were involved.
- There would be a single Chief Executive and Executive Team across the Cluster.
- Gideon Ben-Tovim and Professor Maureen Williams would be the Liverpool PCT Non Executive Directors on the Cluster Board.
- Each PCT would appoint a Managing Director accountable to the Chief Executive for discharging of individual PCTs' duties.
- PCT Managing Directors, Directors of Public Health and PEC Chairs would be Executive Directors of the PCT Board.
- There was no prescribed role for Public Health at Cluster Board level but the role of Public Health was pivotal and there would be a link required. The Directors of Public Health would have direct access to the Cluster Chief Executive.
- Each PCT would delegate a set of responsibilities to the Cluster Board via the Scheme of Delegation. The Scheme of Delegation and any subsequent amendments to the Standing Orders would need to be submitted to NHS North West and then to the May 2011 Board.

- PCT Non Executive Directors not on the Cluster Board would have a robust scrutiny role through involvement in Shadow GP Commissioning and Shadow Health & Wellbeing Boards.
- Existing PCTs would remain statutory public bodies.
- Cluster required streamlined governance arrangements.
- An Extraordinary Integrated Governance Committee would be convened in May prior to the May Board meeting to discuss the Scheme of Delegation.

Board Members commented as follows:

- The Director of Public Health noted that the four Directors of Public Health would work closely together but one would be nominated to link to the Cluster Board.
- The Chair of Liverpool LINK enquired as to how LINK would be involved at Cluster level. It was noted that the assistance of LINK was welcomed and the Transition Project Director agreed to meet separately with LINK to see how their assistance could be best utilised. A Non Executive Director was concerned that the patient voice should also be heard at the GP Commissioning level. The Chair noted that LINK would also be represented on the local Health & Wellbeing Board. It was agreed that the discussion on LINK involvement should focus on where LINK fitted into the emerging system.
- A Non Executive Director was keen that the Equality & Diversity success of the Liverpool PCT should not be lost and should continue to develop as a Cluster function.
- A Non Executive Director expressed concern over the interface with Local Authorities as other PCTs had different arrangements to the joint commissioning approach of Liverpool. The Director of Integrated Adult Health & Social Care Commissioning noted that the Shadow Health & Wellbeing Board was launching in June 2011. The PEC Chair requested more clarity around the roles and statutory duties of the Consortia particularly in the face of differences in geographical boundaries. It was noted by the Director of Public Health and the Director of Adult Health & Social Care Commissioning that Local Service Partnerships were under construction and the Health & Wellbeing Boards would be central in this area.
- The Director of Strategy and Delivery noted that all staff processes were to be fair and transparent and that Staffside were closely involved. The

Staffside representative confirmed that Staffside were happy with the proposals made.

- The Director of Stakeholder Engagement was keen for the excellent progress made on sustainability within the PCT to be maintained at Cluster level, along with the work on equality and diversity, as this would result in substantial future cost reduction.
- The Director of Strategy & Delivery emphasised the importance of the Board receiving assurance that all risks had been identified and appropriate mitigating action taken so that patient safety and quality of service were not compromised in any way.

RESOLVED

The Board:-

- **Approved the establishment of the Merseyside PCT Cluster.**

046/11 Date of Next Meeting

Tuesday 24th May 2011 at 1.30pm at No 1 Arthouse Square 61-69 Seel Street, Liverpool.

Signed by the Chair: _____

Date: _____